

**LEADERSHIP COUNCIL BLUFFS ALUMNI ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES
Monday, December 6, 2010
Pottawattamie County
Community Services Building, 515 5th Avenue
12:00 – 1:00 p.m.**

Attendance: Martha Bruckner, Mary Davis, Matt Garst, Tina Hochwender, Diane McKee, Christie Scott, Mark Shoemaker, Phil Taylor, Warren Weber, Roger Williams

Absent: Bobbette Behrens, Scott Rogers

APPROVAL OF November MEETING MINUTES:

Motion: Phil Taylor, Second: Matt Garst. Approved unanimously.

APPROVAL OF November TREASURER'S REPORT:

Motion: Phil Taylor, Second: Mark Shoemaker. Approved unanimously.

- Expenses for November included Iowa Western – Ed Morrison and CB online.

PRESIDENT'S REPORT: Diane McKee - No new information to report.

COMMITTEE REPORTS:

Website: Phil & Tina

- Phil reported that he was going to work on creating the LCBA facebook page. The website pages viewed the most by alumni include the Board minutes and pages relating to the Board members.

Newsletter: Warren, Roger, Mary, Christie

- Newsletter has been prepared and will be sent out to members and posted on the website.

Alumni Volunteers: Mark & Martha

- Mark reported that alumni responded to the email requesting volunteers for the November session. Volunteers are not needed for the December meeting.

LCB Curriculum: Mark, Roger, Warren - There was no new information to report.

Youth Leadership: Bobbette, Diane & Martha - There was no new information to report.

Nominating: Diane, Roger, Warren

- Diane reported that Christie has agreed to serve a second term. Scott and Warren will be leaving the Board in March. Two new members will be needed to serve on the Board.
- Matt has agreed to remain as Treasurer and Mary has agreed to remain Secretary.
- Diane requested an email from any Board member that may be interested in the President Elect position.
- Appointments to the Board will be made in March.

Annual Meeting – Bobbette, Christie, Scott

- Annual meeting date and venue remains open for discussion. Christie expressed concern over the venue and turnout issue.
- Discussion also took place regarding improving the attendance and recognizing an "Alumni" of the year.
 - It was decided to proceed with the "Alumni of the Year" award.
 - Tina will put together a nomination form and will present it at the next meeting. Nomination forms will be posted on the website. Criteria will

include positive contributions made to the community or to Leadership Council Bluffs and the individual must be a paid member of the LCBAA.

- Christi will take care of the press release.
- Deadlines for submitting nominations will be January 31, 2011.
- The Board will review the nomination forms at the February meeting and a decision will be made.
- The "Alumni of the Year" award will be presented at the annual meeting in March.

Audit – Phil, Scott

- Annual audit will take place on December 14, 2010 at 11:30 AM in Matt's office located at People's National Bank.
- Phil and Scott will report the audit findings at the January meeting.

Budget – Diane, Mark, Mary, Matt, Warren

- Diane indicated that it was time to work on the 2011 budget. Matt will coordinate meeting dates.

By-Laws – Tina, Mary

- Discussion took place at previous meetings about combining some of the committees. Tina and Mary will bring proposed language for by-law revisions to the January meeting.

OLD BUSINESS:

Strategic Planning Session

- Diane requested input from the Board as to whether or not the Board wants to take on additional responsibility from the information presented at the strategic planning sessions. Matt stated that the most logical thing for this Board to do is to mentor the current leadership class. This would involve "adopting" a Leadership CB classmate and help them to become involved and remain engaged with LCBAA. Tina and Mary will address this when they look into the restructuring of the committees.

Postings on the Website

- Diane prepared draft language for the website policy. Policy will read as follows as approved by the Board:
"The mission of the Leadership Council Bluffs Alumni Association is to actively pursue positive change in the community through community leadership development. The Association shall be a nonpolitical, independent organization and shall not be affiliated with any city or county organization. As such, any requests from individuals or organizations to post information on the LCBAA website, send out a broadcast email or include in the quarterly newsletter shall meet the above criteria and will need to have majority approval from the Board before being accepted for publication."

NEW BUSINESS:

February/March/April Meeting location. Christie will host meetings, location yet to be determined.

ANNOUNCEMENTS:

- Next Meeting - Monday, January 3, 2010 at the Pottawattamie County Community Services Building (Former Armory Building), 515 5th Avenue, Council Bluffs, 1st floor conference room.

Respectfully submitted,

Mary Davis, Secretary